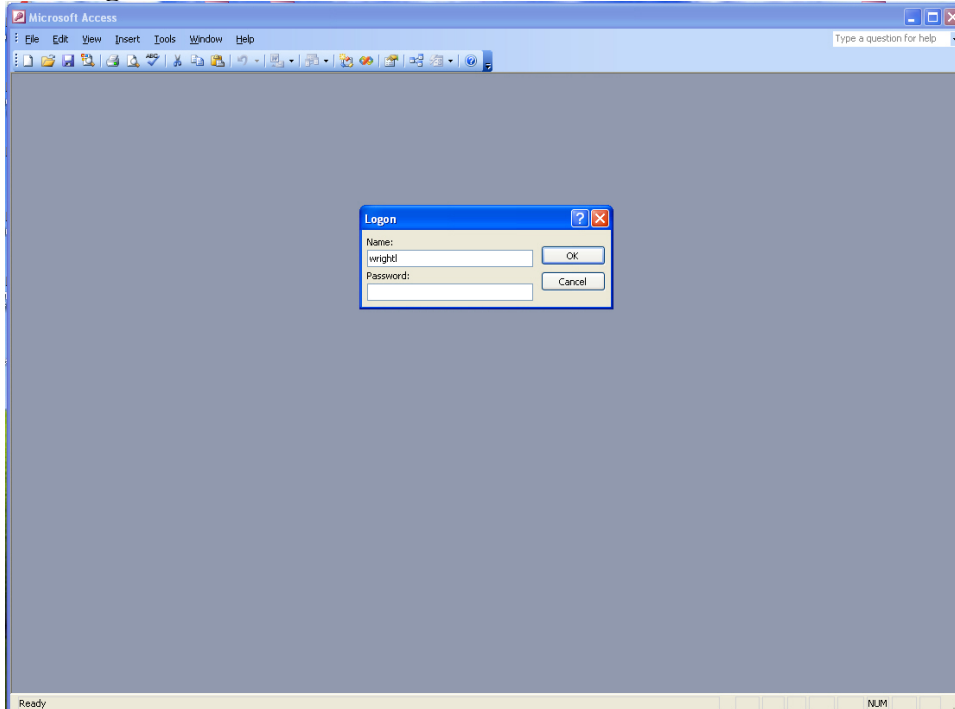


HEADQUARTERS FACILITIES MASTER SECURITY PLAN

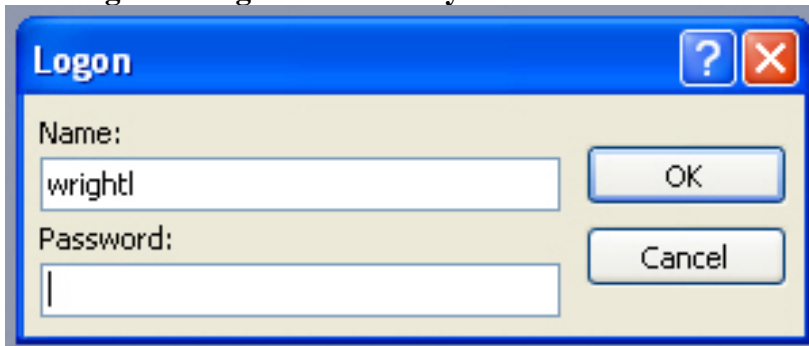
APPENDIX DATABASE USER MANUAL

Click on the Appendix Database Icon

The Logon Screen

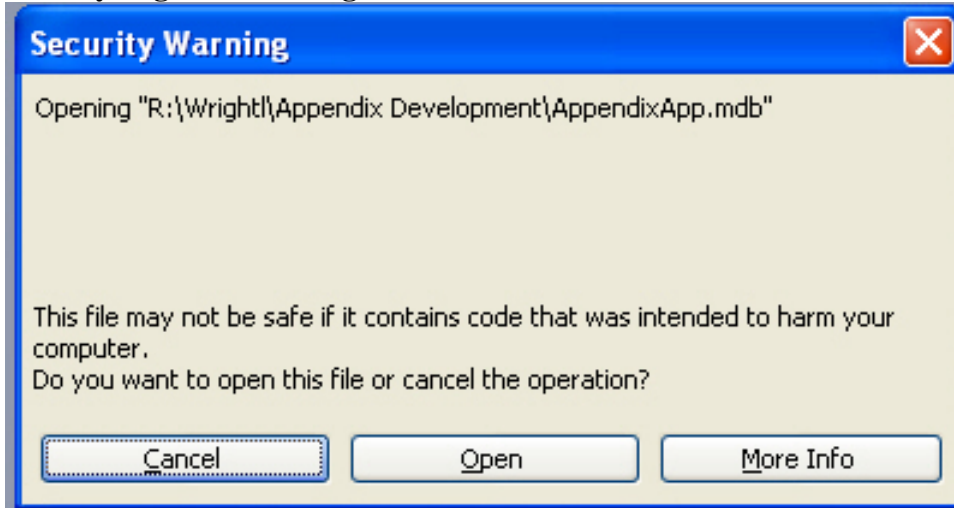


The Logon Dialog Box Enter your Name and Password and click OK.

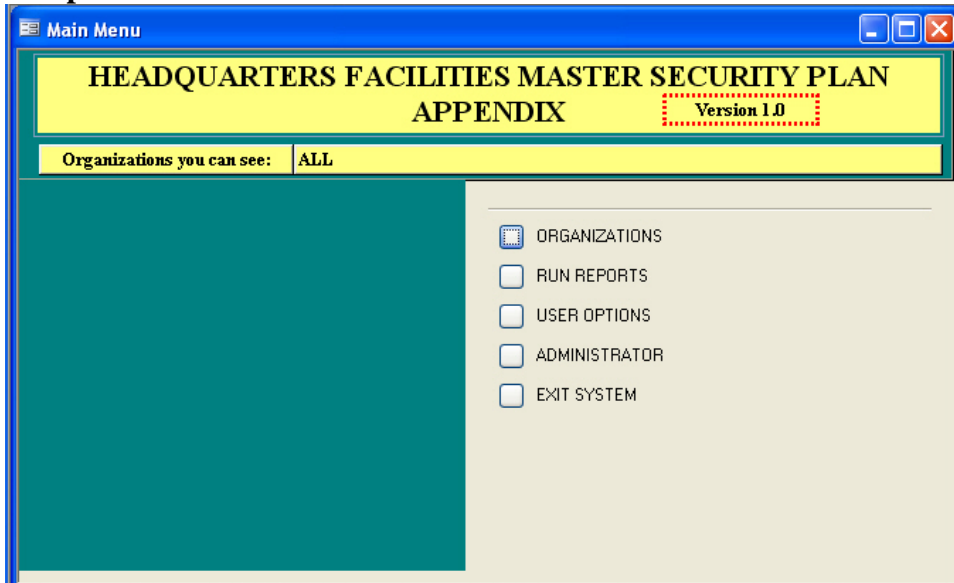


HEADQUARTERS FACILITIES MASTER SECURITY PLAN APPENDIX DATABASE USER MANUAL

When you get this message click OPEN.



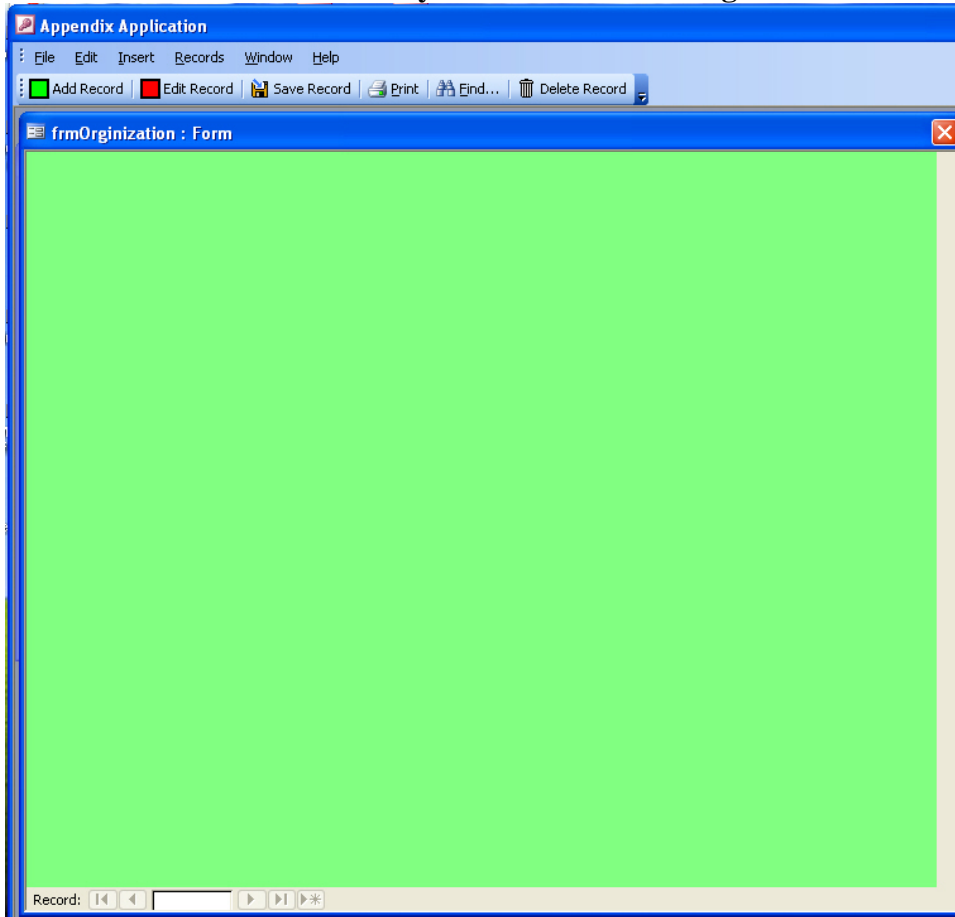
Sample of the Main Menu



HEADQUARTERS FACILITIES MASTER SECURITY PLAN

APPENDIX DATABASE USER MANUAL

What the screen will look like your first time entering data for a new organization.



When access has no records to display it will display a blank screen. When you click on the Add Record button at the top of the screen access will give you the fields which need to be filled in.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN APPENDIX DATABASE USER MANUAL

What the Main Organization Screen will look like

Organization SO-123.4 **Head Of Element** LeRoy A. Wright

HSO Full Name Betty White

Org Code SO-123.45 **Phone No** (301) 234-1234

Room Number GH-123.4 **Building** GTN

Appointment Date 3/4/2007

Number Foreign National Assignees 23

Average Number Per Year of Hosted Foreign National Visits 3

Number of Employees In HRP 40

Last Self Assessment Date 4/3/2007

List All Deviations
This is a test of the add process

Comments
This is only a test

HSO and Representative

Classifiers

Declassifiers

UCNI Reviewing Officials

Control Station Personnel

TSCMO and Alternate

OPSEC Representative

ISSO and Alternate

COR / Cleared Contractors

Security Awareness P of C

Accountable Property Rep

Security Areas

Security Containers

Accountable CREM (ACREM)

Classified Holdings by Location

Classified Automated Info Sys. (AIS)

Classified Networks

STU-III / STE

Classified FAX Machines

Copiers Authorized for Classified

Shredders Authorized for Classified

COMSEC Accounts

Video Teleconference Systems VTC

Record: 14 of 24

There will be an (Add, Edit, Fine Save, and Delete toolbar at the top of the screen) The Organization Number will be 2 letters a dash and 1 to 8 numbers long. Example (WA-12). This will be the primary key and can not be duplicated in the system.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

APPENDIX DATABASE USER MANUAL

Sample of what the individual input screens will look like for each tab on the side of the Organization input form.

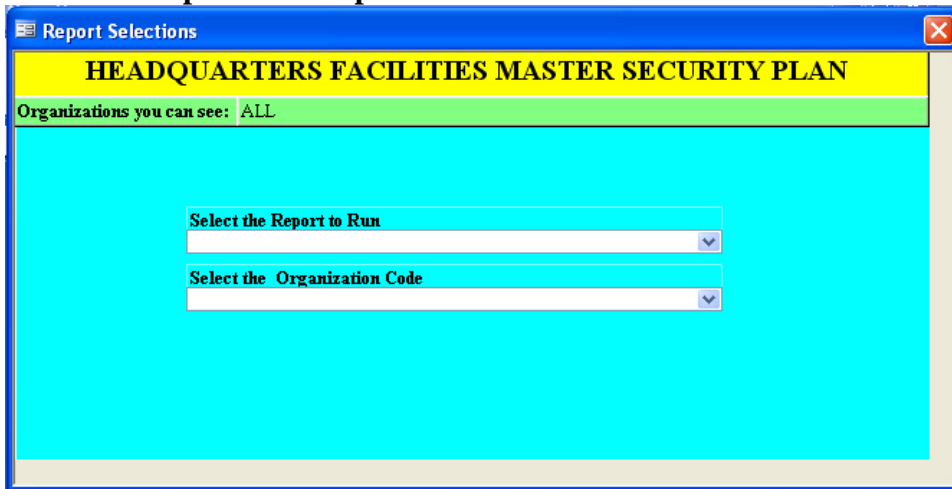
Organization	Position	Name	Org Code	Phone No of Person	Building	
SO-123.4	Alternate	Kenneth L. Smart	SO-1234	(301) 234-2345	GTN	G
SO-123.4	Representative	Larry C. Smith	SO-123.2	(301) 234-1234	FORS	H
SO-123.4	Alternate	Larry G. James	SO-1432.2	(542) 234-2342	Cloverleaf	F
SO-123.4	Representative	Paul F. Davis	SO-1432.2	(542) 234-2423	Cloverleaf	G

This one is the HSO and Alternates Screen. On these screen you will be able to print the screen you are looking at to a find in a selected column and you can sort the column by highlighting and using the right mouse button and select which sort you want.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

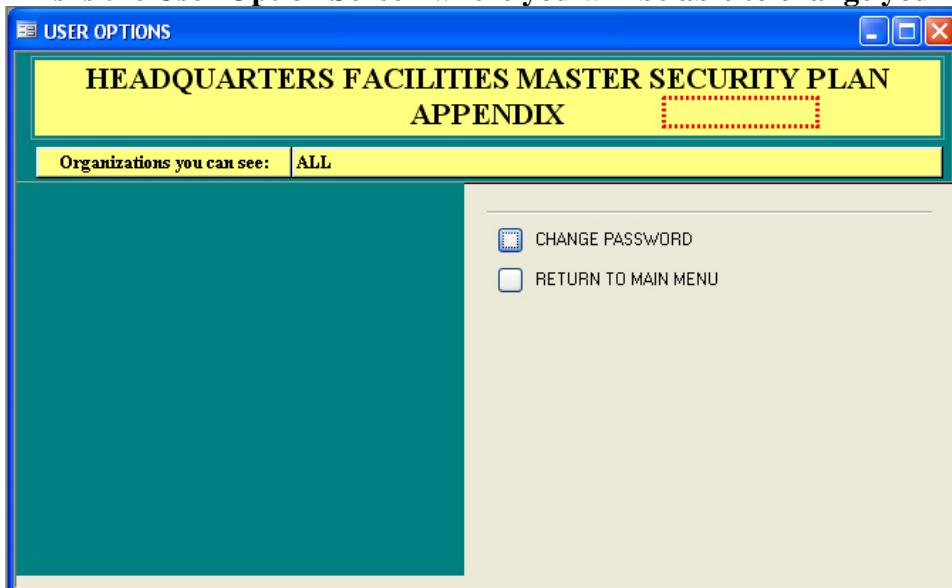
APPENDIX DATABASE USER MANUAL

This is a sample of the Report Selection screen




The first line will be a DropDown of all the reports in the system. The second will be Organization Codes you can select from. If you are able to see for example HS and NA and there are several organizations which start with SO you can type SO* in the Select the Organization Code field and get a report of them all. If you can see All organizations you can enter and * and see every organization in the system. The system gives you an error message if you can't.

This is the User Option Screen where you will be able to change your password.



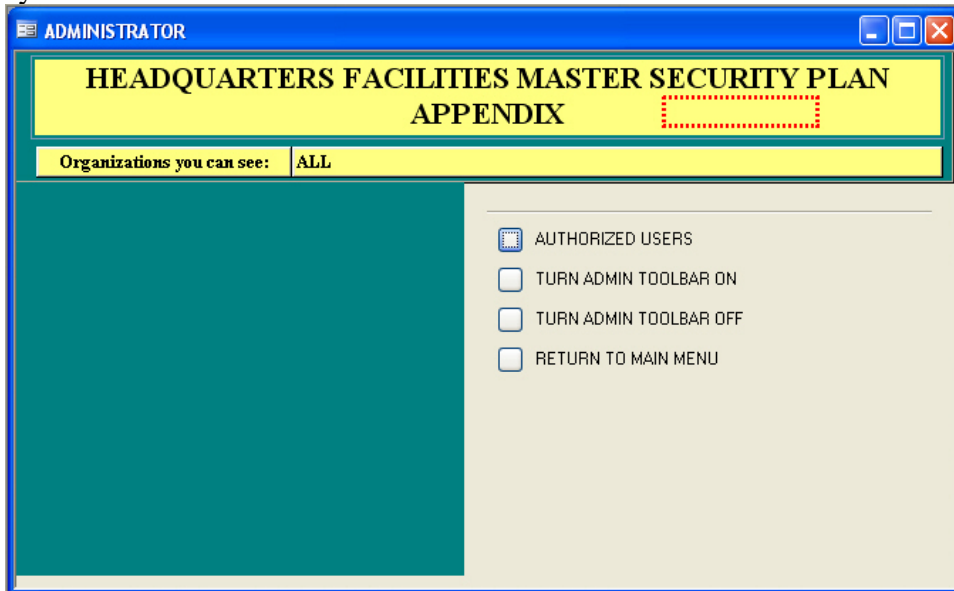
HEADQUARTERS FACILITIES MASTER SECURITY PLAN APPENDIX DATABASE USER MANUAL

This is the Change Password Screen.



The screenshot shows a window titled "Change Password" with a blue title bar. The main area has a yellow background. At the top, there is a green banner with the text "Change Password" in blue. Below this, a pink banner contains the text "Passwords must contain upper and/or lower case letters, numbers and special characters # \$ % ? @ !". The form includes four input fields: "Logon ID" (containing "wright1"), "Old Password", "New Password", and "Confirm New Password".

This is the Administrator Screen where New User can be added and rights changed in the system.



The screenshot shows a window titled "ADMINISTRATOR" with a blue title bar. The main area has a yellow background. At the top, there is a yellow banner with the text "HEADQUARTERS FACILITIES MASTER SECURITY PLAN" and "APPENDIX". Below this, there is a yellow bar with the text "Organizations you can see: ALL". The main content area is divided into two sections: a large teal section on the left and a smaller beige section on the right. The beige section contains a list of options: "AUTHORIZED USERS", "TURN ADMIN TOOLBAR ON", "TURN ADMIN TOOLBAR OFF", and "RETURN TO MAIN MENU".

HEADQUARTERS FACILITIES MASTER SECURITY PLAN APPENDIX DATABASE USER MANUAL

This is the Authorized User Screen.

frmAuthorizedUsers : Form

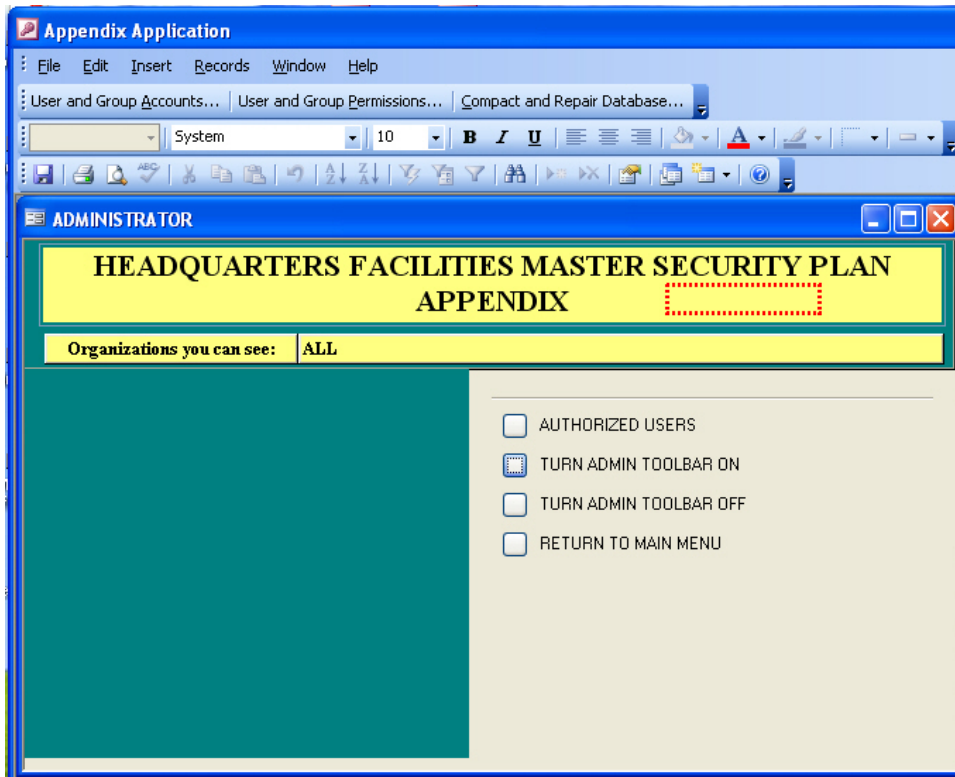
HEADQUARTERS FACILITIES MASSTER SECURITY PLAN
AUTHORIZED USER **BROWSE**

Logon ID	Last Name	First Name	Middel Initial
harleyj	Harley	Jack	
Initials Used	Name Used In System	Room Number	Status
JH	Harley	C-354	Active
Element List	PW Code PW Change Date		
SO,H5,HH,	***** 4/25/2007		

Always end the last org code in the Element List with a comma “,” like the example above. If you fail to end it with a comma the system will not pickup the last org code.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN APPENDIX DATABASE USER MANUAL

Main Menu



Sample of the Administrator Toolbar at the top of the screen

HEADQUARTERS FACILITIES MASTER SECURITY PLAN APPENDIX DATABASE USER MANUAL

The Main Organization Screen

The screenshot shows a web-based application window titled "Organizations". The main header is "HEADQUARTERS FACILITIES MASTER SECURITY PLAN ELEMENTS" with a "BROWSE" button. The form is divided into several sections:

- Organization:** SO-123.4
- Head Of Element:** LeRoy A. Wright
- HSO Full Name:** Betty White
- Org Code:** SO-123.45
- Phone No:** (301) 234-1234
- Room Number:** GH-123.4
- Building:** GTN
- Appointment Date:** 3/4/2007
- Number Foreign National Assignees:** 23
- Average Number Per Year of Hosted Foreign National Visits:** 3
- Number of Employees In HRP:** 40
- Last Self Assessment Date:** 4/3/2007
- List All Deviations:** This is a test of the add process
- Comments:** This is only a test

On the right side, there is a vertical list of tabs for additional information:

- HSO and Representative
- Classifiers
- Declassifiers
- UCNI Reviewing Officials
- Control Station Personnel
- TSCMO and Alternate
- OPSEC Representative
- ISSO and Alternate
- COR / Cleared Contractors
- Security Awareness P of C
- Accountable Property Rep
- Security Areas
- Security Containers
- Accountable CREM (ACREM)
- Classified Holdings by Location
- Classified Automated Info Sys. (AIS)
- Classified Networks
- STU-III's / STE
- Classified FAX Machines
- Copiers Authorized for Classified
- Shredders Authorized for Classified
- COMSEC Accounts
- Video Teleconference Systems VTC

At the bottom, there is a record navigation bar showing "Record: 11 of 24".

NOTE: When adding a new person to the system you **MUST** click on **SAVE** Record first before you select any of the tabs at the right. If you proceed the record you enter into the system **WILL NOT** be saved.

The HSO and Alternates Screen

The Classifiers Screen

Last Update: 10/30/2007

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

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The Declassifies Screen

The screenshot shows the 'frmDeclassifiers : Form' window. At the top, there is a yellow header bar with the text 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below this, there are two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). A 'Delete All' button is located to the right of these fields. The main area of the form is a table with a green header bar labeled 'DECLASSIFIERS'. The table has five columns: 'Organization', 'Full Name', 'Org. Code', 'Building', and 'Expiration Date'. The first row of the table contains the following data: 'MainOrgCode', 'Name', 'OrgCode', 'Building', and 'ExpirationDt'. The table is currently empty of data rows.

The UCNI Reviewing Officer Screen

The screenshot shows the 'frmUCNIReviewer : Form' window. At the top, there is a yellow header bar with the text 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below this, there are two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). A 'Delete All' button is located to the right of these fields. The main area of the form is a table with a green header bar labeled 'UCNI REVIEWING OFFICER'. The table has five columns: 'Organization', 'Full Name', 'Org. Code', 'Building', and 'Expiration Date'. The first row of the table contains the following data: 'MainOrgCode', 'Name', 'OrgCode', 'Building', and 'ExpirationDt'. The table is currently empty of data rows.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

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The Control Station Personnel Screen

The screenshot shows a software window titled "frmControlStation : Form". The main header is "HEADQUARTERS FACILITIES MASTER SECURITY PLAN". Below this, there are two input fields: "Organization" (MainOrgCode) and "HSO Full Name" (Name). The main data area is titled "CONTROL STATION PERSONNEL" and contains a table with the following columns: "Organization", "Full Name", "Room Number of Person", "Org Code", "Control Station Location", "Building", "Appointment Memo", and "Appointment Date". The table has a "Delete All" button in the top right corner. The table is currently empty.

Organization	Full Name	Room Number of Person	Org Code	Control Station Location	Building	Appointment Memo	Appointment Date
MainOrgCode	Name	RoomNum	OrgCode	CTLStationLocation	Building		AppointDt

The TSCMO and Alternate Screen

The screenshot shows a software window titled "frmTSCMO : Form". The main header is "HEADQUARTERS FACILITIES MASTER SECURITY PLAN". Below this, there are two input fields: "Organization" (MainOrgCode) and "HSO Full Name" (Name). The main data area is titled "TSCMO and ALTERNATE" and contains a table with the following columns: "Organization", "Position", "Full Name", "Org Code", "Building", "Room Number of Person", "Appointment Memo", and "Appointment Effective Date". The table has a "Delete All" button in the top right corner. The table is currently empty.

Organization	Position	Full Name	Org Code	Building	Room Number of Person	Appointment Memo	Appointment Effective Date
MainOrgCode	Position	Name	OrgCode	Building	RoomNum		AppointDt

HEADQUARTERS FACILITIES MASTER SECURITY PLAN APPENDIX DATABASE USER MANUAL

The OPSEC Representative and Alternate Screen

The screenshot shows the 'frmOPSEC : Form' window. At the top, there is a yellow header bar with the text 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below this, there are two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). A 'DeleteAll' button is located on the right side of the form. The main area of the form is titled 'OPSEC Representative and Alternate' and contains a table with the following columns: 'Organization', 'Position', 'Full Name', 'Org. Code', 'Room Number of Person', and 'Building'. The table has a grid of cells for data entry. A 'Form Header' section is visible above the table, containing the title 'OPSEC REPRESENTATIVE and ALTERNATE'. Below the table, there is a section for 'Appointment Memo' with a checkbox and a date field 'Appointment Effective Date' (AppointDt).

The ISSO and Alternate Screen

The screenshot shows the 'frmISSO : Form' window. At the top, there is a yellow header bar with the text 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below this, there are two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). A 'DeleteAll' button is located on the right side of the form. The main area of the form is titled 'ISSO and Alternate' and contains a table with the following columns: 'Organization', 'Position', 'Full Name', 'Org. Code', 'Building', and 'Room Number of Person'. The table has a grid of cells for data entry. A 'Form Header' section is visible above the table, containing the title 'ISSO and ALTERNATE'. Below the table, there is a section for 'Appointment Memo' with a checkbox and a date field 'Appointment Effective Date' (AppointDt).

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

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The COR / Cleared Contractors Screen

The screenshot displays a software window titled "frmContractingOfficer : Form". The main content area is divided into several sections. At the top, a yellow header bar reads "HEADQUARTERS FACILITIES MASTER SECURITY PLAN". Below this, a light blue section contains two input fields: "Organization" (with a sub-label "MainOrgCode") and "HSO Full Name" (with a sub-label "Name").

The next section is titled "COR / Cleared Contractors" in a green bar. Below it is a yellow header bar for "CONTRACTING OFFICER REPRESENTATIVES". This section contains a "Detail" view with several input fields: "Contract Officer Representative (COR)" (with a sub-label "Name"), "Org Code" (with a sub-label "OrgCode"), "Room Number of Person" (with a sub-label "RoomNum"), and "Building Location" (with a sub-label "BuildingLoc" and a dropdown menu).

Below the "CONTRACTING OFFICER REPRESENTATIVES" section is another green bar titled "Cleared Contracting Officer". This is followed by a yellow header bar for "CLEARED CONTRACTS OFFICER". This section contains a "Detail" view with several input fields: "Contract Seq No" (with a sub-label "ContractSeqNo"), "Contract Type" (with a dropdown menu), "Contract / Sub Contract Number" (with a sub-label "ContractNo"), "Company Name" (with a sub-label "CompanyName"), "Contract Ending Date" (with a sub-label "ContractEndingDt"), "Possessing/Non-Possessing" (with a dropdown menu), and "Facility Type" (with a dropdown menu).

You MUST enter a name on this screen before you can enter any contract number for that person. The Name is required to generate a key for the contract numbers.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

APPENDIX DATABASE USER MANUAL

Sample of what the COR / Cleared Contractors Screen will look like in Run Mode

COR / Cleared Contractors

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

Organization
SO-123.4

HSD Full Name
Betty White

COR / Cleared Contractors

	Organization	Contract Seq No	Contract Officer Representative (COR)	Org Code	Room Number of P
▶	SO-123.4	SO-123.4-1	James C. Smith	SO-123.2	H-123.2
		Contract Seq No	Contract Type	Contract / Sub Contract Number	Company Name
▶		SO-123.4-1	Prime	123.23123	Henry Smith Contracting
		SO-123.4-1	Sub	123.232.232.12	Kenneth Longs Contracting
		SO-123.4-1	Prime	111.111.11111.1	Dewey, Cheatem and Hov
		SO-123.4-1	Sub	555.333.2343-2	Larry S. Soverto
		SO-123.4-1	Sub	888.222.234.2	Linda L. Lindy
		SO-123.4-1	Prime	343.234.23322	James G. Convert
		SO-123.4-1	Prime	999.234.322.1231	Harvey D. Davenport
		SO-123.4-1			
*		SO-123.4-1			
-	SO-123.4	SO-123.4-2	Kenneth C. Millers	SO-123.2	G-123.2
		Contract Seq No	Contract Type	Contract / Sub Contract Number	Company Name
		SO-123.4-2	Prime	123.232	George Smith and Co.
		SO-123.4-2	Sub	123.23232	Harry Pipper Inc.
		SO-123.4-2	Prime	234.34234.9090.23423	Berry D. Bone
		SO-123.4-2	Prime	2343.234.2343.3323	Harry C. Smith
		SO-123.4-2	Sub	123.2312.23232-2	Lady B. Johnson
		SO-123.4-2	Sub	898.898.4843.36483	Henry D. Dopper
		SO-123.4-2			
+	SO-123.4	SO-123.4-3	Paul C. James	SO-123.44	D-132.2
+	SO-123.4	SO-123.4-4	Pam D. Wilson	SO-123.55	F-123.2
+	SO-123.4	SO-123.4-5	Peter D. Davis	SO-123.56	G-1232

NOTE: Before you delete a Contract Person make sure you delete all of the contracts under that persons name. By click on the “+” sign and highlighting all of the record under their name then select delete records by the right mouse click. Then go back out and delete the contract person.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

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The Security Awareness Point-of Contact

The screenshot shows the 'frmSecAwareness : Form' window. At the top, a yellow header bar contains the text 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below this, a light blue section contains two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). A green table with 6 columns and 1 row is visible, with a 'DeleteAll' button to its right. Below the table, a yellow header bar contains the text 'SECURITY AWARENESS POINT-OF-CONTACT'. Underneath, a light blue section contains several input fields: 'Organization' (MainOrgCode), 'Position' (a dropdown menu), 'Full Name' (Name), 'Org Code' (OrgCode), 'Building' (a dropdown menu), 'Room Number of Person' (RoomNum), 'Appointment Memo' (a checkbox), and 'Appointment Date' (AppointDt). A large green table with 6 columns and 5 rows is visible below the input fields.

The Accountable Property Representatives Screen

The screenshot shows the 'frmAcctPro : Form' window. At the top, a yellow header bar contains the text 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below this, a light blue section contains two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). A green table with 6 columns and 1 row is visible, with a 'Delete All' button to its right. Below the table, a yellow header bar contains the text 'Accountable Property Representatives'. Underneath, a light blue section contains several input fields: 'Organization' (MainOrgCode), 'Position' (a dropdown menu), 'Full Name' (Name), 'Org Code' (OrgCode), 'Building' (a dropdown menu), 'Room Number of Person' (RoomNum), and 'Appointment Date' (AppointDt). A large green table with 6 columns and 5 rows is visible below the input fields.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

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The Security Areas Screen

The screenshot shows the 'frmSecurityAreas : Form' window. At the top, there's a yellow header bar with the title 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below this, there are two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). The main area is titled 'Security Areas' and contains a 'Delete All' button. Below this is a 'Form Header' section with the title 'SECURITY AREAS'. The main data area is a table with the following columns: 'Organization' (MainOrgCode), 'Room Number of Area' (RoomNum), 'Building' (Building), 'Type' (Type), 'Custodian' (Custodian), 'Org Code' (OrgCode), and 'Comments' (Comments). The table is currently empty.

The Security Containers Screen

The screenshot shows the 'frmSecContainers : Form' window. At the top, there's a yellow header bar with the title 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below this, there are two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). The main area is titled 'Security Containers' and contains a 'Delete All' button. Below this is a 'Form Header' section with the title 'SECURITY CONTAINERS'. The main data area is a table with the following columns: 'Organization' (MainOrgCode), 'Type' (Type), 'Building' (Building), 'Room Number of Container' (RoomNum), 'Serial No.' (SerialNo), 'DOE Property No.' (DOEPropertyNo), 'Custodian' (Custodian), 'Org Code' (OrgCode), 'Level' (Level), and 'Category' (Category). The table is currently empty.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

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The Accountable CREM Status Screen

Organization: MainOrgCode
HSO Full Name: Name

Accountable CREM (ACREM) [Delete All]

Organization	Building	Room Number of ACREM Storage	Position	Custodian Full Name	Org. Code	Level	Category	Number of ACREM Items
MainOrgCode	Building	RoomNum	Position	Name	OrgCode	Level	Category	NumOfAccountableCrem

The Classified Holdings Screen

Organization: MainOrgCode
HSO Full Name: Name

Classified Holdings by Location [Delete All]

Organization	Building	Room Number of Holdings	Org. Code	Non-Accountable	Accountable	NATO	Foreign Gov (FGD)	Intelligence Info	NODIS	Weapons Data	LEMDIS	Other
MainOrgCode	Building	RoomNum	OrgCode	NumOfNonAccount	NumOfAccountable							OtherDesc

The Classified Automated Info System (AIS) plus Laptops

frmClassifiedStandalone : Form

Detail

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

Organization MainOrgCode HSO Full Name Name

Classified Automated Info System (AIS) plus Laptops Delete All

Form Header

CLASSIFIED STANDALONE

Detail

Organization	Building	Room Number of Terminal			
MainOrgCode	Building	RoomNum			
Level	Category	DOE Property No	Laptop	Org Code	
Level	Category	DOEPropertyNo	Laptop	OrgCode	
ISSO / Full Name					
ISSOFullName					

The Classified Networks Screen

frmClassifiedNetwork : Form

← Detail

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

Organization **HSO Full Name**
MainOrgCode Name

Classified Networks [Delete All](#)

← Form Header

CLASSIFIED NETWORK

← Detail

Organization **Building** **Room Number of Network**
MainOrgCode Building RoomNum

Level **Category**
Level Category

Org. Code **NISSO Full Name**
OrgCode NISSOFullName

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

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The STU-IIIs and STE Screen

The screenshot shows the 'frmSTU3STE : Form' window. It features a yellow header bar with the title 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below the header, there are two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). A 'Delete All' button is located in the top right corner. The main area is a table with a green header bar labeled 'STU-IIIs and STE'. The table has a yellow header bar with the title 'STU-IIIs and STE'. The table contains several rows of data, including columns for Organization, Type Unit, Room Number of Device, Building, Serial No, Phone No, User Full Name, Org Code, Key Level, Data Port, Speaker Phone, and Speaker Phone Level. The table is currently empty, showing only the header row.

The Classified Fax Machines Screen

The screenshot shows the 'frmClassifiedFax : Form' window. It features a yellow header bar with the title 'HEADQUARTERS FACILITIES MASTER SECURITY PLAN'. Below the header, there are two input fields: 'Organization' (MainOrgCode) and 'HSO Full Name' (Name). A 'Delete All' button is located in the top right corner. The main area is a table with a green header bar labeled 'Classified Fax Machine'. The table has a yellow header bar with the title 'CLASSIFIED FAX MACHINE'. The table contains several rows of data, including columns for Organization, Building, Room Number of Fax Machine, DOE Property No, Fax Phone No, Level, and PhoneNo. The table is currently empty, showing only the header row.

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

APPENDIX DATABASE USER MANUAL

The Copiers Authorized for Classified Reproduction Screen

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

Organization: MainOrgCode HSO Full Name: Name

COPIERS AUTHORIZED FOR CLASSIFIED REPRODUCTION

Organization: MainOrgCode Building: Building Room Number of Copier: RoomNum

DOE Property No: DOEPropertyNo Make: Make Model: Model

LAN Connectivity: ☒ Remote Maintenance: ☒ Approved: ☒ Digital: Digital

Level: Level Category: Category Certification Date: CertificationDt

Delete All

The Shredders Authorized for Classified Destruction Screen

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

Organization: MainOrgCode HSO Full Name: Name

SHREDDERS AUTHORIZED FOR CLASSIFIED DESTRUCTION

Organization: MainOrgCode Building: Building Room Number of Shredder: RoomNum DOE Property No: DOEPropertyNo

Make: Make Model: Model Approved: ☒

Delete All

HEADQUARTERS FACILITIES MASTER SECURITY PLAN

APPENDIX DATABASE USER MANUAL

The COMSEC Accounts Screen

Organization: MainOrgCode
HSO Full Name: Name

COMSEC Accounts [Delete All]

Organization	Account No	Position	Full Name	Building	Room Number of Person	Level	Category
MainOrgCode	AccountNo	Position	Name	Building	RoomNum	Level	Category

The Video Teleconference Systems Information (VTC) Screen

Organization: MainOrgCode
HSO Full Name: Name

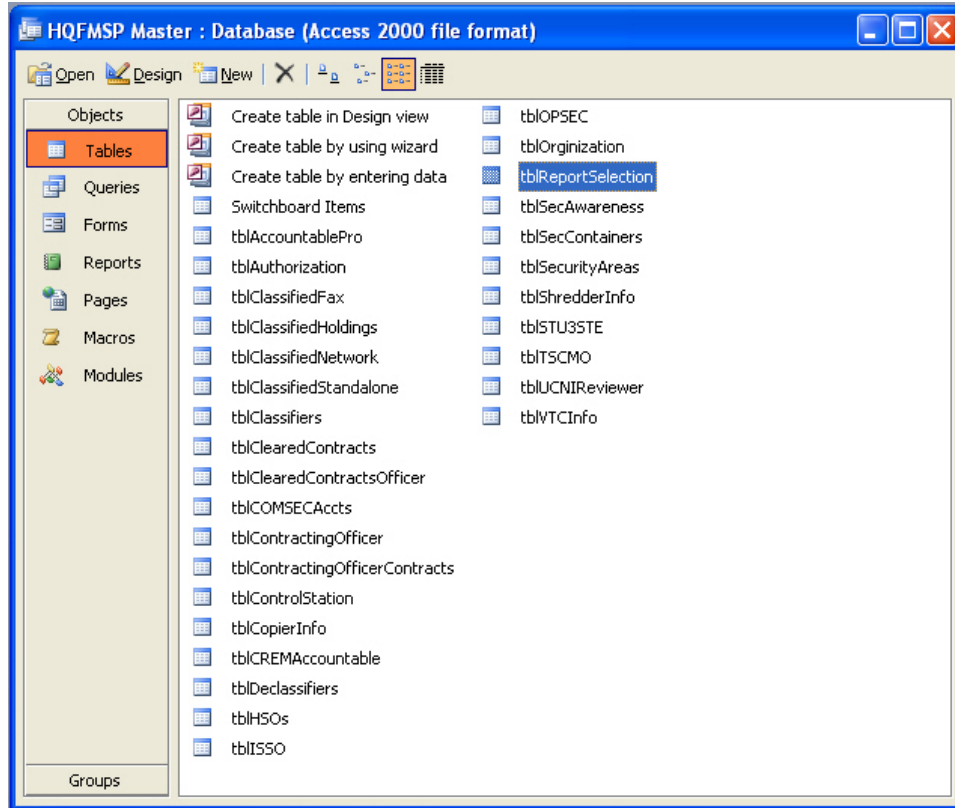
Video Teleconference Systems (VTC) [Delete All]

Organization	Type	Make	Model	Building	Room Number of VTC	Custodian	Level
MainOrgCode	Type	Make	Model	Building	RoomNum	Custodian	Level

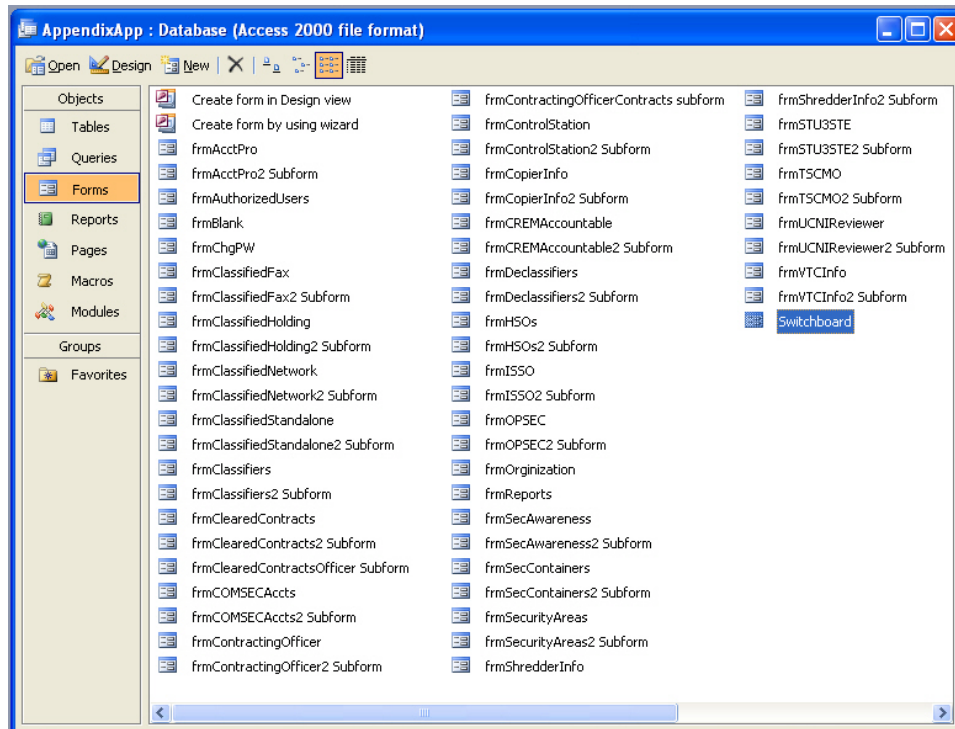
HEADQUARTERS FACILITIES MASTER SECURITY PLAN

APPENDIX DATABASE USER MANUAL

The Tables in the Database



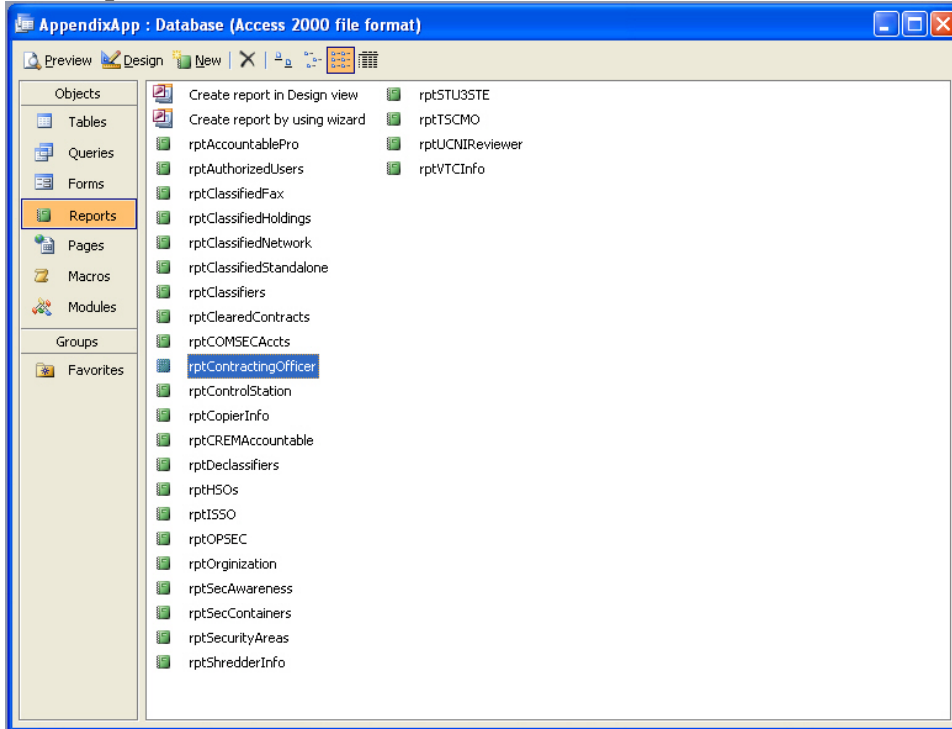
The Forms in the Database



HEADQUARTERS FACILITIES MASTER SECURITY PLAN

APPENDIX DATABASE USER MANUAL

The Reports in the Database



The Queries in the Database

